

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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FEBRUARY 22, 2024  
COUNCIL ACTION

***I. PROCEDURES***

**A. Call to Order 7:00 PM**

Mayor Dent called the meeting to order, and Kerry-Lynn Moede provided the invocation.

**B. Roll Call**

**Present: Mayor Dent, Vice-Mayor McNelly, Councilmember Campbell, Councilmember Payne, Councilmember Edes, Councilmember Fritsinger and Councilmember Cowen**

Present City Staff, City Manager Tim Pettit, Police Chief Tad Wygal, Fire Chief Chase Pearson, Public Works Director Aaron Anderson, and Deputy City Clerk/HR Administrator Sue Bennett.

**C. Approval of minutes from January 25, 2024.**

**Motion:** *To approve the minutes as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Edes*, **Seconded by** *Councilmember Campbell.*

**Motion passed unanimously.**

**D. Adopt Agenda**

**Motion:** *To approve the agenda as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Fritsinger*, **Seconded by** *Councilmember Cowen.*

**Motion passed unanimously.**

***II. PRESENTATIONS – Heather Herman with Front Burner Media-***  
*Discussed the following items:*

- *New Wander AZ Magazine cover framed and given to Scott Little for display at Elephant Rock Golf Course*
- *Germany Travel Mission – to promote Williams to consider adding Williams as an overnight location on their itineraries*
- *Tourism 101 – Discussed trends in the international travel market.*
- *Missions, Events & More – list of upcoming events to promote travel to Williams*

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- *Route 66 Centennial – The Logo has been approved and will be painted on the exterior of the Visitor Center to promote the Centennial of Route 66*
- *AOT Co-Op – is looking to spend \$50,000 again for 24/25. The wish list was submitted to AOT for digital billboards, Route 66 Centennial, promotion, and international visitation.*

*Heather is promoting longer stays and mid-week visitations to Williams.*

### **III. PUBLIC PARTICIPATION**

*Kerry-Lynn Moede – discussed her new named "Community Huddle," an upcoming meeting anyone may attend on May 17<sup>th</sup> at 5:00 pm in the Recreation Shed, allowing three 3-minute presentations for each business or organization who wishes to present their business. Instead of Programs this year for Opera Night, Habitat for Humanity would like to create a Business Directory showing all types of businesses, such as Handyman, caterers, and wood haulers, to assist the community in locating these items without having to search the website.*

The Council cannot act upon items presented during the public participation portion of the agenda. Individual Council members may ask the public questions or respond to any criticisms. Still, the open meeting law prohibits the members from discussing or considering the items among themselves until the matter is officially placed on the agenda. However, the open meeting law allows the City Council to ask staff to review a case or place it on a future Council agenda. A person has a five-minute time period to speak. If a person has a written presentation that requires more than five minutes to present verbally, they should indicate the estimated time required on the sign-up sheet. The presiding officer may grant additional time if the agenda for the meeting is not too full. A registered spokesperson for a recognized community organization shall be afforded ten minutes provided other members of the same organization agree beforehand to withhold their comments on the same subject.

### **IV. CONSENT AGENDA ITEMS –**

- A. Approval of check register for the month ending January 31, 2024**
- B. Approval of Purchase Orders**

**Motion:** *To approve the consent agenda items.*

**Action:** *Approved*

**Moved by** *Councilmember Edes*, **Seconded by** *Councilmember Payne*

**Motion passed unanimously.**

**V. NON-CONSENT AGENDA ITEMS**

- C. Consideration and action regarding Ordinance No. 1004, amending City Code, Title III, Administration, Chapters 31 and 35 to reflect a permanently paid Fire Department and Chief.**

Public and Councilmembers discuss items of concern regarding obtaining a full-time Fire department. Chris Sadler stated he would like to see the tax dollars go into infrastructure instead of a Full-time Fire Department.

***The Deputy City Clerk read Ordinance No 1004 by number and title only.***

**Motion:** *To approve Ordinance No. 1004, Amending the City Code, Title III, Administration, Chapters 31 and 35.*

**Action:** *Adopted*

**Moved by** *Councilmember Payne*, **Seconded by** *Councilmember Edes*  
**Motion passed unanimously**

- D. Consideration and action regarding Resolution No. 1442 authorizing the city to enter into a Joinder Agreement with the Public Safety Personnel Retirement System (PSPRS) on behalf of the full-time paid municipal**

Public and council members discussed their concerns about the cost of having a full-time Fire Department and staff.

***The Deputy City Clerk read Resolution No 1442 by number and title only.***

**Motion:** *To approve Resolution No. 1442 authorizing the city to enter into a Joinder Agreement with PSPRS.*

**Action:** *Approved*

**Moved by** *Councilmember Edes*, **Seconded by** *Councilmember Fritsinger*  
**Motion passed unanimously.**



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- E. Consideration and action regarding a Joinder Agreement, which will include \$262,142.00 due for Unfunded Liability Pension and Health, between the City of Williams and Public Safety Personnel Retirement (PSPRS) for the Williams Fire Department.**

Further discussions from the public regarding the cost of maintaining a Retirement System for the Fire Department and if the city will be hit with any further adjusted costs.

**Motion:** *To approve Joinder Agreement, which would include \$262,142.00 due for Unfunded Liability Pension and Health.*

**Action:** *Approved*

**Moved by** *Councilmember Edes, Seconded by Councilmember Payne*  
**Motion passed unanimously.**

**VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS**

**Mayor and Council** – Mayor Dent attended the NACOG Meeting, where the Regional Transportation Bill was discussed. Rural areas may be removed from the list, not a good year for funding. Tourism Meeting in Camp Verde on October 9<sup>th</sup> & 10<sup>th</sup> suggested anyone interested should attend.

Councilmember Cowen thanked Aaron Anderson and his staff for the quick and efficient way they removed the snow from this last snowstorm; it was a lot of snow for a short time.

Staff – Public Works Director Aaron Anderson thanked the Council for supporting his staff during this last snowstorm, and he will be sure to let his staff know.

**VII. ADJOURN 8:45 PM**



Mayor Don Dent

ATTEST:



Deputy City Clerk Sue Bennett

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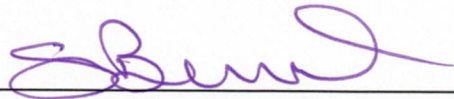
**FEBRUARY 22, 2024  
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**CERTIFICATION**

State of Arizona,     )  
                                  )     ss.  
Coconino County,     )

I, SUE BENNETT, do hereby certify that I am the Deputy City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on February 22, 2024. I certify that the Meeting was duly called and held and that a quorum was present.

Dated this 23rd day of February 2024.



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Deputy City Clerk Sue Bennett